GENERAL LABORATORY	Importance		Frequency				Task Acquisition				
	0 1	2	3	4	0	1	2 3	4	Before	e After	Never
Perform quality control for all laboratory procedures and determine the acceptance or rejection of an analysis based on QC rules											
Perform proficiency testing											
Know laws and regulations governing the laboratory		] [									
Know laws and regulations related to HIPAA											
Employ laboratory safety											
Employ chemical hazard safety and Material Safety Data Sheets (MSDS)											
Employ proper infection control											
Employ manual laboratory instrumentation											
Apply laboratory mathematics											
Perform microscopy											
Collect and process blood specimens for analysis (including infant collection)											
Collect and process other specimens for analysis								] 🗀			
Determine the suitability of specimens for analysis											
Determine preanalytical, analytical, and/or postanalytical causes of erroneous resu	ılts										
Assure continual accuracy of patient identification											
Perform waived testing											

IMPORTANCE	FREQUENCY	TASK ACQUISITION		
How important is the performance of this task to the overall job?	How frequently is this task performed?	When should a practitioner acquire the knowledge necessary to perform this task?		
<ul> <li>4 = Of great importance</li> <li>3 = Important</li> <li>2 = Some or minor importance</li> <li>1 = Very little importance</li> <li>0 = Of no importance</li> </ul>	4 = Very frequently 3 = Relatively frequently 2 = Occasionally 1 = Very infrequently 0 = Do not perform	Before = The task is basic skill or knowledge and should be acquired <u>before</u> certification  After = The task is advanced skill or knowledge and should be acquired <u>after</u> certification  Never = The task is not a required job function and skill or knowledge need not be acquired		